Privacy Policy

Last updated: November 1, 2019.

Thank you for reviewing Metebelis Labs LLC’s (collectively, “Metebelis”, “we,” “us” or “our”) Privacy Policy for its mobile application known as “Nextweek” (“App”) that provides business networking assistance and optimization tools. This Privacy Policy details our collection and use of personally identifiable information about users of our App.

By downloading or using the App, you signify your assent to this Privacy Policy (as well as to the https://www.nextweekapp.com/tos and agree to comply with all applicable laws and regulations. If you do not agree with this Privacy Policy, do not access or otherwise use our App.

Privacy Policy Updates

Metebelis may need to update this Privacy Policy from time to time. If so, we will post the updated Privacy Policy on the App. Metebelis may also send registered users that have provided us with their email address an email notification notifying such users of any changes to the Privacy Policy. Metebelis encourages you to review this Privacy Policy regularly for any changes. Your continued use of this App, and/or continued provision of personally identifiable information to us, will be subject to the terms of the then-current Privacy Policy.

Information Collection and Use

You can use our App without having to submit any personally identifiable information about yourself to us. However, to use most functionality of the App, you will be required to register for an account with Metebelis. When you register for an account, we will collect your email and password. You will also have the option, at your own discretion, to provide us with your name, profile photo and other contact information.

We also collect geo-location data, device id and employment information (such as, your occupation and employer name) that you submit to the App, such as in creating your virtual business card. As a user of the App, we will also collect any personally identifiable information about other individuals whose information you upload to the App, including, without limitation, their name, contact information and employment information and/or photo or scan of their business card. We also generate an external identifier for our App users to share with other individuals that do not use our App to allow those individuals to retrieve our App user’s virtual business card from our website.

If you contact us with questions or to request information, we will collect the personally identifiable information that you voluntarily transmit with your communications to us. We also may collect personally identifiable information about you that you elect to upload to the App in addition to the information above.

We use your personally identifiable information to register you to use our App, contact you to deliver certain services or information you have requested, verify your authority to use the App, to provide you with notices regarding the App, to provide you with support, improve the App. We may use the personal identifiable information to verify your identity, though we have no obligation to do so. We may also send you targeted marketing and promotions regarding the App. If you do not wish to receive these marketing or promotions from us, you may opt-out as set forth in each message you may receive from us.
Children's Privacy

Metebelis recognizes the privacy interests of children and we encourage parents and guardians to take an active role in their children’s online activities and interests. The App is not directed to, and does not target, children under the age of 18. Metebelis does not knowingly collect personally identifiable information from children under the age of 18. If your child has provided personally identifiable information, please contact us so we can delete it.

Analytics Services

Third parties such as providers of external services like web traffic analysis services may track users over time and over our App and third party websites but we do not conduct such tracking on our own. Among others, we use Mixpanel and Apple for in-App analytics tracking. You may view their privacy policies online and their use of your information is subject to their privacy policies.

Social Plugins on Our App

We may use social plugins on our App and may include icons that allow you to interact with third-party social networks such as Twitter, Instagram and Facebook. For example, you may “like” us on Facebook or follow us on Twitter or Instagram. The third-party social plugin may set a cookie when your browser creates a connection to the servers of such social networks and the plugin may transmit your data to the social networks. Your use of these social plugins is subject to the privacy policies of the third-party social networks.

Aggregate Information

Through third-party analytic providers, as discussed above, and directly through our App, we may track information that will be maintained, used and disclosed in aggregate form. For example, without limitation, the total number of visitors to our App, the number of visitors to each page of our App, browser type, and device ids. We may analyze this data for trends and statistics in the aggregate, and we may use such aggregate information to administer the App, and gather broad demographic information for aggregate use.

Disclosure

We may provide your personally identifiable information and the data generated by cookies and the aggregate information to the vendors and service agencies that we may engage to assist us in providing our services to you for their use solely to provide us with such assistance. For example:

- our App is hosted by a third-party hosting providers Amazon Web Services and Heroku;
- we use MailChimp, Sendgrid and SendInBlue to manage our email solutions;
- we use Urban Airship to manage our push notification solutions;
- we use AWS’s Textract service to help you scan business cards into the App; and
- we use third party payment processors to process your payments.
These are third-party vendors, and their use of your personally identifiable information is subject to their respective privacy policy terms as well as written agreements restricting their use of the personally identifiable information for their own purposes.

You may also export contact information of your connections in the App to your device’s contacts list and your cloud service provider (e.g. your phone’s contacts manager and to your cloud). If you connect with another App user, your virtual business card information will be transmitted through the App to the other user’s App on their device.

We will also disclose your personally identifiable information (a) if we are required to do so by law, regulation or other government authority or otherwise in cooperation with an ongoing investigation of a governmental authority, (b) to enforce the Metebelis Terms of Use or to protect our rights or (c) to protect the safety of users of our App.

We will not sell your personally identifiable information to any company or organization. However, we may transfer your personally identifiable information to a successor entity upon a merger, consolidation or other corporate reorganization in which Metebelis participates or to a purchaser or acquirer of all or substantially all of Metebelis's assets to which this App relates.

Security

We employ procedural and technological measures that are generally consistent with industry practice. Such measures are reasonably designed to help protect your personally identifiable information from loss, unauthorized access, disclosure, alteration or destruction. Metebelis may use encryption, secure socket layer, pseudonymisation and password protection to help prevent unauthorized access to your personally identifiable information.

Updating Personally Identifiable Information

Metebelis provides App users with the ability to review and update the registration information that you provide to us by accessing and modifying this information in your account or by contacting us at privacy@metebelis.com.

Users Outside of the United States

Our App is targeted to users in the United States. Our computer systems and third party hosting provider systems are currently based in the United States, so your personal data will be processed by us in the United States where data protection and privacy regulations may not offer the same level of protection as in other parts of the world, such as Canada or the European Union. You should not use the App outside of the United States. But if you create a user account as a visitor from outside the United States, by using the App you agree to this Privacy Policy and you consent to the transfer of all such information to the United States, which may not offer an equivalent level of protection of that required in certain other countries, and to the processing of that information as described in this Privacy Policy. In our discretion, we may adopt other means, such as entering into Model Contract Clauses, or enter into different certification programs under applicable law for ensuring adequate safeguards.

The English text of this Privacy Policy constitutes the sole authentic text. If there is any discrepancy between the English text and a translation into a foreign language, the English text shall prevail.
Questions

If you have any questions regarding this Privacy Policy please contact us via email at privacy@metebelis.com.